**Brief Description of each Survey, Tracer Study Report or Minutes of Meeting**

Evaluation of graduates of the Information Systems study program, shows that the work they are currently working on is in accordance with the field of information systems, the data is obtained based on tracer studies that have been disseminated until 2018, 140 respondents from alumni who work in the field of information systems at 76% and that which is not in accordance with the field of information systems is 24%.

The average study period of Information System students to achieve a bachelor's degree is between 4 and 5 years and more than 5 years, for graduates with a study period of 4-5 years at 37% and graduates with a study period of >5 years, 63%. This is because students with an average study period of >5 years have worked before graduation.

Lecturer meetings are meetings between lecturers and leaders, both in study programs and at the faculty level. Study program meetings are held once a month, while lecturers and faculty meetings are once a semester. The discussion of lecturer meetings at the faculty level is usually related to the results of teaching and learning evaluations that have been held for 1 semester before. In addition, it also discusses the faculty work program. For the study program level, the lecturer meeting discusses the work program of the study program to be carried out and the results of the teaching evaluation from the lecturers and discusses incidental issues that need to be discussed suddenly and requires a fast and appropriate decision. Lecturer meetings are also used for knowledge sharing between lecturers.